

# EXECUTIVE DECISION

made by a **Cabinet Member**




## REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – HASC02 23/24

Decision	
1	<b>Title of decision:</b> Extra Care Housing for Older People - Contract Extension
2	<b>Decision maker:</b> Councillor Mary Aspinall (Cabinet Member for Health and Adult Social Care)
3	<b>Report author and contact details:</b> Joanne Green (Strategic Commissioning Manager) 01752 398352 <a href="mailto:joanne.green@plymouth.gov.uk">joanne.green@plymouth.gov.uk</a>
4	<b>Decision to be taken:</b> <ol style="list-style-type: none"> <li>To authorise an extension to the existing Extra Care contract 11133-1 by 4 months by means of variation, to 31/07/2024.</li> </ol>
5	<b>Reasons for decision:</b> <p>An Extra Care (ECH) scheme is where people have their own self-contained homes as part of a larger complex, have a legal right to occupy the property, and have the provision of 24/7 on-site care and support. Plymouth has 7 Extra Care schemes; the total annual current budget for extra care housing is £3.4m, representing £1m for core service delivery and £2.4m for commissioned self-directed care packages.</p> <p>The rationale for extending the current contracts for a short period of time are as follows:</p> <ol style="list-style-type: none"> <li>To allow for procurement activity to conclude, which includes a new specification for the service to ensure it is fit for purpose for the future;</li> <li>There remains a need for this type of service to be able to meet the Council's statutory duties to provide choice under the Care Act.</li> </ol>
6	<b>Alternative options considered and rejected:</b> <ol style="list-style-type: none"> <li>To let the current contract expire – this would mean that the care and support of vulnerable adults was not protected by contractual terms and conditions.</li> <li>Direct Award of replacement contract to the current providers – the current contract specification and service design requires updating and is only fit for purpose in the short term while a new procurement is carried out.</li> </ol>
7	<b>Financial implications and risk:</b> <p>The anticipated spend for the period of a 4 month extension is £993,771.70.</p> <p>The spend for this service is already accounted for in the Adult Social Care budget and there are no additional financial implications associated with extending the current contract for a limited period of time. Payment arrangements are in place with all the currently contracted providers.</p>

8	Is the decision a Key Decision? (Please contact <a href="#">Democratic Support</a> for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of <b>capital</b> projects and contract awards, results in a new commitment to spend and/or save in excess of <b>£3million</b> in total
			x	in the case of <b>revenue</b> projects when the decision involves entering into new commitments and/or making new savings in excess of <b>£1million</b>
		x	is <b>significant</b> in terms of its effect on communities living or working in an area comprising <b>two or more</b> wards in the area of the local authority.	
	If yes, date of publication of the notice in the <a href="#">Forward Plan of Key Decisions</a>	N/A		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This service will help the Council to keep adults and communities safe, focusing on prevention and early intervention, providing quality public services and engaging with our communities.		
10	Please specify any direct environmental implications of the decision (carbon impact)	All the Extra Care Schemes are delivered locally in Plymouth, enabling residents to engage with services in their local area. There are no direct environmental implications anticipated.		
<b>Urgent decisions</b>				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support ( <a href="mailto:democraticsupport@plymouth.gov.uk">democraticsupport@plymouth.gov.uk</a> ) for advice)
		No	X	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
<b>Consultation</b>				
13a		Yes		

	<b>Are any other Cabinet members' portfolios affected by the decision?</b>	<b>No</b>	<input checked="" type="checkbox"/>	<b>(If no go to section I4)</b>
<b>I3b</b>	<b>Which other Cabinet member's portfolio is affected by the decision?</b>	N/A		
<b>I3c</b>	<b>Date Cabinet member consulted</b>	N/A		
<b>I4</b>	<b>Has any Cabinet member declared a conflict of interest in relation to the decision?</b>	<b>Yes</b>	<input type="checkbox"/>	
		<b>No</b>	<input checked="" type="checkbox"/>	
<b>I5</b>	<b>Which Corporate Management Team member has been consulted?</b>	<b>Name</b>	Gary Walbridge	
		<b>Job title</b>	Interim Strategic Director for People	
		<b>Date consulted</b>	18 <sup>th</sup> March 2024	
<b>Sign-off</b>				
<b>I6</b>	<b>Sign off codes from the relevant departments consulted:</b>	<b>Democratic Support</b>	DS I35 23/24	
		<b>Finance</b>	HLSI50324	
		<b>Legal</b>	LS/2110/KT/140324	
		<b>Human Resources</b>	N/A	
		<b>Corporate property</b>	N/A	
		<b>Procurement</b>	SS/SC/050/ED/CA(V)/0324	
<b>Appendices</b>				
<b>I7</b>	<b>Ref.</b>	<b>Title of appendix</b>		
	A	Briefing report for publication: Extra Care Contract Extension		
	B	Equalities Impact Assessment		
<b>Confidential/exempt information</b>				
<b>I8a</b>	<b>Do you need to include any confidential/exempt information?</b>	<b>Yes</b>	<input type="checkbox"/>	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		<b>No</b>	x	publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in <b>18b</b> below.  (Keep as much information as possible in the briefing report that will be in the public domain)				
		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
<b>18b</b>	<b>Confidential/exempt briefing report title:</b>  N/A							
<b>Background Papers</b>								
<b>19</b>	Please list all unpublished, background papers relevant to the decision in the table below.  Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part 1 of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.							
<b>Title of background paper(s)</b>		<b>Exemption Paragraph Number</b>						
		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>
N/A								
<b>Cabinet Member Signature</b>								
<b>20</b>	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.							
<b>Signature</b>			<b>Date of decision</b>	18 <sup>th</sup> March 2024				
<b>Print Name</b>	Councillor Mary Aspinall, Cabinet Member for Health and Adult Social Care							